

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
REGULAR MEETING MINUTES
Housing Authority Office
August 16, 2012
8:30 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice Chairperson; Mr. Eddy; Secretary and Treasurer; Ms Hall, Assistant Treasurer; Kathleen Ward, Commissioner; and Ms Fields, Executive Director.

The meeting was called to order at 8:34 a.m. by the Chairperson.

MINUTES

A motion was made by Mr. Simonsen and seconded by Ms Ward to accept the minutes of the July 12, 2012 Regular Meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

None

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the July bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Mr. Eddy and seconded by Ms Hall to approve the June Financial. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Ms Ward and seconded by Mr. Simonsen to approve the July Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

Human Services Advisory Committee

Mr Eddy reported that the committee did not meet.

General Reports

Mr. Eddy asked that when site work is addressed, that additional site lighting be included for the visitors parking area. The Board agreed to include it with capital projects.

.AD HOC COMMITTEE REPORTS

Affordable Housing Committee

The committee has not met. Ms Fields stated that she would like to address the Board in Executive Session.

Executive Session

Ms Fields raised several issues which are subject to privileged communications. The Chairman responded that the issues should be considered in executive session.

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to invite Ms Fields to the Executive Session and to go into Executive Session at 9:18 a.m. Motion approved unanimously.

The Board came out of Executive Session at 10:10 a.m.

A motion was made by Mr. Simonsen and seconded by Ms Ward to authorize Ms Fields to sign a Purchase and Sale Agreement as discussed in the Executive Session. Motion approved unanimously...

UNFINISHED BUSINESS**Legal Updates**

Ms Fields reported that all legal updates were addressed in the previous Executive Session.

Charter Communications

Ms Fields reported that they have agreed to increase their fee paid to the Housing Authority to formalize their agreement with the Housing Authority.

Policies

Ms Fields requested that until other projects are completed, that the Housing Authority policy review be suspended.

NEW BUSINESS**Budgets/Rent Increases**

Ms Fields requested that a Special Meeting be called to review all 2013 operating budgets and capital budgets. The Chairman called a Special Meeting on September 6, 2012 at 8:30 to discuss budgets.

MEETING DATE CHANGE

No change to September Regular Meeting

OTHER BUSINESS

None

ADJOURNMENT

The Chairperson declared the meeting adjourned at 10.55 a.m.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairperson